

Conscious Procurement

Recyclable Plastics

Safe ✓



e.g. water/soft drink bottles



e.g. milk bottles & laundry detergent containers



e.g. takeaway containers & ice cream tubs

Avoid ✗



e.g. single use plastic bags & cling wrap



e.g. yoghurt cups and styrofoam

Size is important

Items are typically more likely to get recycled if they are larger than the size of your palm!



Common misconceptions

Coffee cups are not recyclable due to the plastic lining.

Cardboard & Paper

Not all cardboard and paper are simply cardboard and paper. Be mindful of waxed cardboard and lined paper products, like coffee cups, which contain additional materials (such as plastics) for waterproofing.

✓ **Accepted:** Copy paper, cardboard, envelopes, newspapers, magazines, and glossy paper/cardboard.

✗ **Not Accepted:** Cardboard food or beverage containers, waxed cardboard, paper towels, and tissues.

Before any procurement ask yourself the following:



Refuse

Is there any part of this that is unnecessary? Can I avoid this purchase?



Reduce

Consider the following questions:

- Am I ordering the correct numbers? This will reduce excess waste.
- Can I request my items aren't individually wrapped?
- Can I produce my item/s in a more sustainable material?
- Can I procure these items locally to minimise transportation emissions, packaging waste & reduce environmental impact?



Reuse

Can these items be collected and used again either at home or at another event?



Repurpose

Can the items or packaging be repurposed by either patrons or the venue?
Can the venue recycle these items?



Recycle

While recycling is beneficial, it should almost be a last resort. Prioritise reducing and reusing first, as recycling still consumes energy and resources.



Recover

The process of converting waste materials into usable energy, such as electricity or heat.